

# Program Management

Experience in **creating, implementing** and **integrating** an Office of the CTO & Global Program Management Office.

## Objectives:



Establish Program Office, creating holistic view of organizations projects and deliverables



Ensure organization and department vision is shared and clear across the organization



Define, document and standardize operational processes, driving efficiency, cost savings and improving transparency and results



Create metrics to drive desired business outcomes

## Milestones:

30  
Days

- OCTO & Program Office structure and duties defined and communicated across global organization
- Staffing roles defined and fulfillment underway
- Communication strategy and deliverables established

60  
Days

- Program charters established
- Process & template standardization defined, distributed and implemented
- KPI Tracking and Program Dashboards established

90  
Days

- Process improvement and process excellence tools developed and implemented
- Employee satisfaction survey designed, sent and feedback implemented
- Focus on culture with tools to assist in creating high performing team